MINUTES OF SITE VISIT MEETING HELD ON 26TH OCTOBER 2023 AT MARIAKANI STORE.

TENDER NO 100000992 - COMPLETION OF PROPOSED STORAGE FACILITY FOR REREC AT MARIAKANI

VENUE: REREC MARIAKANI OFFICE

PRESENT

No.	Name	Role
1.	Cindy Naisula	Civil Engineer, Chairing
2.	Halima Sadia Adan	Civil Engineer REREC
3.	Caroline Muthoni	REREC, Secretariat
4.	Bidder Representatives	as per the attendance register attached.

OPENING REMARKS & INTRODUCTIONS

The Chair called the meeting to order at 10.30 a.m. The meeting was opened with a word of prayer.

AGENDA

The agenda was adopted as follows:

1. Site Visit and clarifications on Tender Document

MINUTE NO. 001: Introductions & Registration of Bidders

The chair called upon all the members present to introduce themselves. The bidders were also requested to complete the following forms:

- 1. Attendance Register
- 2. Emails register
- 3. Site Visit form

Note:

Not all bidders present were issued with Site Visit Form at Mariakani. The reason being that the copies available were only 16 thus insufficient. Thirteen bidders were sent the partially completed forms via email on 30th October 2023. These forms are serialized No. 17 to No.29

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MINUTE NO. 002: Open Forum

The bidders were informed that the drawings will be uploaded in due course.

The bidders were also advised on the need to upload the completed site visit forms together with the bid documents.

MINUTE NO. 003: Visit to the construction site

The chair guided the members present around the premises. Whereas the drawings were not available during the site visit, bidders were advised to go through the BQ since the entire scope of works was covered and quantified.

The bidders were able to look at the conditions on the ground and the extent of works already done on the proposed project. The bidders were able to familiarize themselves with the existing works such as the laid down hard-core.

MINUTE NO. 004: Closure and AOB

All members present re-convened at the meeting area for official closure of the site visit meeting.

The members were allowed to ask question after the visit to the construction site.

The bidders asked about the status of the drawing. They indicated that bidding without studying the drawing would be a challenge, yet time was running out.

The bidders were informed that we would share the drawings with them as soon as they are received from State Department for Public Works.

Signed

No.	Name	Signed
1.	Cindy Naisula	and 31/10/2023
2.	Halima Sadia Adan	1
3.	Caroline Muthoni	Cant 31/10/2023

RURAL ELECTRIFICA ION AND RENEWABLE ENERGY ORPORATION

SITE VISIT REGISTER

TENDER NO. TENDER NO: 1000000992

DESCRIPTION: COMPLETION OF PROPOSED STORAGE FACILITIES FOR RERECAT

MARIAKANI – RE-TENDER

DATE: 26TH OCTOBER 2023

VENUE: REREC MARIAKANI STORES

ON	NAME OF COMPANY	REPRESENTATIVE	MOBILE NO.	SIGN
7	1/ Home fix	Richard Wangsmbe	0725 956917	and,
4	a/ Mardifecto Upottures limited		872877856W	Mex
3,	Simis Engineering and Construction	Stella A. Akhonya	0717883784	Roman
4 8	4 / TUSI CONSCINCTION LIMITERS	Jashu Marani	07207 58227	- 4
'N.	SIOLIZZ CONSETUCISION	Jashia Kinani	0720258237	A
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RURAL ELECTRIFICA JON AND RENEWABLE ENERGY JORPORATION

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